

**National-Louis University Policy on Course Scheduling
AP: 304 (012390)**

Recommended: Academic Policy Advisory Committee

Date: December 20, 1989

Recommended: Faculty Senate

Date: January 10, 1990

Recommended: President's Cabinet

Date: January 23, 1990

Approved: President's Cabinet Executive Committee

Date: January 23, 1990

EFFECTIVE DATE: January 23, 1990

It is the policy of National-Louis University to ensure maximum use of available space and effective scheduling of course offerings in order to enhance educational goals and to assist in cost benefit.

Accordingly, scheduling will be based on the following criteria:

1. Student needs.
2. Dedicated class purpose (e.g., math, science or computer lab, art room).
3. Class size; class enrollment.
4. Classroom furnishings to accommodate preferred learning/teaching style.
5. Consultation with the faculty.

Administration of this policy will rest with the University Registrar, who will work with academic units to coordinate the course schedule.