

TO: All Students
FR: Ken J. Gilson, University Registrar/Director of Admissions & Records
RE: 2007-2008 Annual FERPA Notification
DATE: 22 October 2007

TO ALL STUDENTS:

National-Louis University complies with the Family Educational Rights and Privacy Act [FERPA].

FERPA is a federal statute which protects students' "personally identifiable information" [such as social security number or grades] from release without the student's written consent.

Additionally, FERPA allows an institution to designate certain information as "directory information" which may be released to non-University third parties without the student's written consent.

The full text of NLU's FERPA policy is available on the Office of Admissions & Record's website at: www.nl.edu/oar/ferpa.cfm.

You may also find NLU's FERPA policy in the 2007-08 catalog, available at student service counters or online at: www.nl.edu/oar/catalogs.cfm.

Please direct any questions about NLU's FERPA policy to the Office of Admissions & Records at 847.947.5718 or registrar@nl.edu.

Thank you,

The Office of Admissions & Records